



**Machhapuchchhre Bank Limited**

**माछापुच्छ्रे बैंक लिमिटेड**

अझ सवल, उत्कृष्ट एवं विस्तारित

Machhapuchchhre Bank Ltd.,  
\_\_\_\_\_ Branch  
\_\_\_\_\_

Date:.....

**RELEASE REQUEST UNDER DOCUMENT AGAINST PAYMENT/ACCEPTANCE (DAP/DAA)**

Dear Sir(s)

I/We, have learned that original documents for \_\_\_\_\_ against payment/acceptance have arrived at the Bank.

I/We

- ◇ note that the Bank has accepted the usance draft/document to mature on.....  
We are aware that you will debit our Account No .....with any charges and/or additional margin required. We undertake to pay the bill amount in full amount on maturity and are also aware that you will debit our said account with value of the documents on maturity.
- ◇ we are aware that you will be debiting our Account No ..... with the value of the documents in settlement to your payment to the Drawer's Bank.
- ◇ please book a Trust Receipt/Import Loan on our account as per our arrangement.
- ◇ please settle document on cash basis.
- ◇ Please issue NRB Cheque or [ ] hold deposit margin of 2% or 10%, as applicable towards customs duty.
- ◇ endorse the Bill of Lading in the name of our Clearing Agent M/S .....

I/We hereby, indemnify and undertake to hold your Bank harmless from any and all possible losses and consequences arising out of releasing the documents by endorsing the Bill of Lading in the favor of above Clearing Agent and remitting the payment to the beneficiary's bank by yourselves.

Furthermore, I/We request you to hand over the documents to our Representative Mr./Mrs./Ms. \_\_\_\_\_, whose signature appears below.

Thank you

Yours Sincerely,

\_\_\_\_\_  
Authorize Signature  
Company/Firm Seal

\_\_\_\_\_  
Specimen Signature of the Representative